



# Georgia State University Qualifying Life Event Request

## NATURE OF YOUR QUALIFYING LIFE EVENT:

If you experience a Qualifying Life Event (QLE) (e.g. loss of health insurance coverage, no longer eligible on your parent's health insurance, marriage, etc.) during the plan year August 1, 2023 - July 31, 2024 you can enroll in the Georgia State University health insurance for the remainder of the current coverage period.

Please complete this form and sign and date it.

### Reason for Qualifying Event:

- Loss of coverage under another plan
- Marital Status
- Adoption of a Child/Birth of a Child
- Guardianship Appointment
- International Students: Arrival of Spouse/Dependents in Country

Other (please detail) \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Date of Qualifying Life Event: \_\_\_\_\_

### PRIMARY INSURED INFORMATION:

Gender: M   
F

Name: \_\_\_\_\_  
(Last name, first name)

Student ID #: \_\_\_\_\_  
(Required)

Birth Date: \_\_\_\_\_  
(mm/dd/yyyy)

Address: \_\_\_\_\_  
(Street, City, State, ZIP)

Student Phone #: \_\_\_\_\_ Email Address: \_\_\_\_\_  
(Home phone or cell phone)





**ENROLLMENT & PAYMENT INSTRUCTIONS:**

A QLE is required for primary insureds and dependents to be eligible to enroll in the school health insurance plan at a time outside of the enrollment period. Enrollment in the plan must occur within 30 days of the QLE. Premiums are not pro-rated.

Voluntary Enrollment Students: Fill out this QLE request and submit it along with supporting documentation, a completed enrollment form, and premium payment to UnitedHealthcare Student Resources; PO Box 809026; Dallas, TX 75380-9026. If you want to pay for your coverage with a credit card or eCheck, email your enrollment form to SIDPremium-CustomerService@uhcsr.com or fax it to 469-229-5612. Make sure your email address is correct as we will enter your coverage request into our system and send you an email message with instructions for making your premium payment online with a credit card or eCheck.

Make check or money order payable to UnitedHealthcare Student Resources in US dollars. Mail this completed form, your school injury and sickness insurance enrollment form, required supporting documentation, along with premium payment to: UnitedHealthcare Student Resources; PO Box 809026; Dallas, TX 75380-9026.

To pay with a credit card or eCheck: Email this completed form and your school injury and sickness insurance enrollment form to sidhelp@uhcsr.com. Your coverage request will be registered and you will be sent a notification email with instructions for making your premium payment online. You may also fax this form to 469-229-5612.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**FOR MORE INFORMATION:** Call 1-866-403-8267 or Email info@uhcsr.com.

<b>FOR ADMINISTRATIVE USE ONLY:</b>	
Date:	_____
Effective Enrollment Period Dates:	_____
Approved By:	_____
Premium Amount:	_____

UNITEDHEALTHCARE INSURANCE COMPANY  
 QUALIFYING LIFE EVENT ENROLLMENT FORM FOR STUDENTS AND THEIR DEPENDENTS

GEORGIA STATE UNIVERSITY

2023-201-11

<b>PRIMARY INSURED</b> COMPLETE INFORMATION BELOW FOR STUDENT.		
LAST (FAMILY) NAME:	FIRST (GIVEN) NAME:	MIDDLE INITIAL:
GENDER: <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	DATE OF BIRTH: (MONTH/DAY/YEAR)	SCHOOL ID #:
PERMANENT U.S. ADDRESS: (HOUSE/BUILDING # AND STREET NAME)		
CITY:	STATE:	ZIP CODE:
TELEPHONE #:	EMAIL ADDRESS:	

<b>DEPENDENT INFORMATION</b>		
Complete information below for dependents to be insured. Dependent coverage is only available for students insured under the Plan (Please include a blank sheet for additional dependents).		
SPOUSE:	GENDER: <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	DATE OF BIRTH: (MONTH/DAY/YEAR)
First (Given) Name:	Middle Initial:	Last (Family) Name:
CHILD:	GENDER: <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	DATE OF BIRTH: (MONTH/DAY/YEAR)
First (Given) Name:	Middle Initial:	Last (Family) Name:
CHILD:	GENDER: <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	DATE OF BIRTH: (MONTH/DAY/YEAR)
First (Given) Name:	Middle Initial:	Last (Family) Name:
CHILD:	GENDER: <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	DATE OF BIRTH: (MONTH/DAY/YEAR)
First (Given) Name:	Middle Initial:	Last (Family) Name:
CHILD:	GENDER: <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	DATE OF BIRTH: (MONTH/DAY/YEAR)
First (Given) Name:	Middle Initial:	Last (Family) Name:

**NOTICE TO STUDENT:** Coverage will be effective the date the correct premium is received by the Company or a representative of the Company or the effective date of the coverage period, whichever is later, unless otherwise stated in the Master Policy. By signing, the student acknowledges the following: 1) The student has carefully read the Certificate of Coverage and elects to enroll as indicated on this enrollment form; 2) Rates are not pro-rated other than as listed on this enrollment card; 3) The student meets the eligibility requirements for this coverage as described in the Certificate of Coverage; and 4) If it is later determined that the student is not eligible, the premium will be refunded. Premium will not be refunded except for ineligibility or entrance into the armed forces.

**NOTICE:** Any person who knowingly and with intent to injure, defraud, or deceive any insurer, files a statement of claim containing any false, incomplete, or misleading information may be subject to criminal and/or civil penalties.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Campus/School Attending: \_\_\_\_\_

Please print name of University. Must be completed in order for application to be processed.

**I elect to purchase Injury and Sickness insurance coverage under the University's student insurance plan. Below are the choices I have made.**

PLEASE CHECK ALL APPROPRIATE BOXES.

**INSURED CATEGORY:**             Undergraduate

- |                                 |                                      |
|---------------------------------|--------------------------------------|
| ID Codes                        | Monthly (MX)                         |
| 1 Student                       | <input type="checkbox"/> \$ 334.00   |
| 2 Spouse                        | <input type="checkbox"/> \$ 367.00   |
| 3 One Child                     | <input type="checkbox"/> \$ 367.00   |
| 4 Two or more Children          | <input type="checkbox"/> \$ 734.00   |
| 5 Spouse and 2 or more Children | <input type="checkbox"/> \$ 1,101.00 |

**TO CALCULATE YOUR RATE:**

Rate x# of months eligible = amount due  
 Example: \$334.00 x 3 months = \$1,002.00

	Please multiply the rate and number of days and/or months to get your total premium.
Student	\$334.00 x ____ months = \$ _____
Spouse	\$367.00 x ____ months = \$ _____
One Child	\$367.00 x ____ months = \$ _____
Two or More Children	\$734.00 x ____ months = \$ _____
Spouse and 2 or More Children	\$1,101.00 x ____ months = \$ _____
Total	\$ _____

\*\* Please note: premiums are cumulative (Ex. Student + Spouse = Total premium due).

Requested Effective Date: ____ / ____ / ____	Termination Date: 7/31/2024
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**Payment Instructions:** Make check or money order payable to UnitedHealthcare Student Resources in US dollars. Mail this enrollment form along with premium payment to:

UnitedHealthcare Student Resources  
 PO Box 809026  
 Dallas, TX 75380-9026.

Your cancelled check or credit card billing is your only receipt and notification of coverage. The student is responsible for timely premium payments whether or not a premium notice is received.

**HOW TO ENROLL OR PAY ONLINE**

**Online Enrollment:**

If your school allows online enrollment and you would like to purchase your coverage using a credit card or eCheck, please visit [www.uhcsr.com/gsu](http://www.uhcsr.com/gsu). You can search for your school, choose your plan, and click on EXPLORE POLICY to review plan documents. To purchase coverage, click on ENROLL NOW and follow the on screen prompts to complete your enrollment.

## NON-DISCRIMINATION NOTICE

UnitedHealthcare Student Resources does not treat members differently because of sex, age, race, color, disability or national origin.

If you think you were treated unfairly because of your sex, age, race, color, disability or national origin, you can send a complaint to:

Civil Rights Coordinator  
United HealthCare Civil Rights Grievance  
P.O. Box 30608  
Salt Lake City, UTAH 84130  
[UHC\\_Civil\\_Rights@uhc.com](mailto:UHC_Civil_Rights@uhc.com)

You must send the written complaint within 60 days of when you found out about it. A decision will be sent to you within 30 days. If you disagree with the decision, you have 15 days to ask us to look at it again.

If you need help with your complaint, please call the toll-free member phone number listed on your health plan ID card, Monday through Friday, 8 a.m. to 8 p.m. ET.

You can also file a complaint with the U.S. Dept. of Health and Human Services.

**Online** <https://ocrportal.hhs.gov/ocr/portal/lobby.jsf>

Complaint forms are available at <http://www.hhs.gov/ocr/office/file/index.html>.

Phone: Toll-free 1-800-368-1019, 800-537-7697 (TDD)

**Mail:** U.S. Dept. of Health and Human Services, 200 Independence Avenue, SW  
Room 509F, HHH Building Washington, D.C. 20201

We also provide free services to help you communicate with us. Such as, letters in other languages or large print. Or, you can ask for free language services such as speaking with an interpreter. To ask for help, please call the toll-free member phone number listed on your health plan ID card, Monday through Friday, 8 a.m. to 8 p.m. ET.



**Marathi**

भाषेच्या मदतीची सुविधा आपल्याला विनामूल्य उपलब्ध आहे.  
त्यासाठी 1-866-260-2723 या क्रमांकावर संपर्क करा.

**Marshallese**

Kwomaroŋi bōk jerbāl in jipaŋ in kajin ilo ejjelōk wōpāān. Jouj  
im kallōk 1-866-260-2723.

**Micronesian- Pohnpeian**

Mic sawas en mahsen ong komwi, soh isepe. Melau eker  
1-866-260-2723.

**Navajo**

Saad bee áka'e'eyeed bee áka'nida'wo'igfi t'áá jiik'eh bee nich'i  
bee ná'ahoof'i. T'áá shqōdi kohji' 1-866-260-2723 hodiilnih.

**Nepali**

भाषा सहायता सेवाहरू नि:शुल्क उपलब्ध छन्। कृपया  
1-866-260-2723 मा कल गर्नुहोस्।

**Nilotic-Dinka**

Kák ē kuny ajueer ē thok atō timē yin abac tē cin wēu yeke  
thiēec. Yin cōl 1-866-260-2723.

**Norwegian**

Du kan få gratis språkhjelp. Ring 1-866-260-2723.

**Pennsylvania Dutch**

Schprooch iwweetze Hilf kansch du frei hawwe. Ruf  
1-866-260-2723.

**Persian-Farsi**

خدمات امداد زبانی به طور رایگان در اختیار شما می باشد. لطفاً با شماره  
1-866-260-2723 تماس بگیرید.

**Polish**

Możesz skorzystać z bezpłatnej pomocy językowej. Zadzwoń  
pod numer 1-866-260-2723.

**Portuguese**

Oferecemos serviço gratuito de assistência de idioma. Ligue  
para 1-866-260-2723.

**Punjabi**

ਭਾਸ਼ਾ ਸਹਾਇਤਾ ਸੇਵਾਵਾਂ ਤੁਹਾਡੇ ਲਈ ਮੁਫਤ ਉਪਲਬਧ ਹਨ। ਕਿਰਪਾ ਕਰਕੇ  
1-866-260-2723 'ਤੇ ਕਾਲ ਕਰੋ।

**Romanian**

Vi se pun la dispoziție, în mod gratuit, servicii de traducere. Vă  
rugăm să sunați la 1-866-260-2723.

**Russian**

Языковые услуги предоставляются вам бесплатно. Звоните  
по телефону 1-866-260-2723.

**Samoan- Fa'asamoa**

O loo maua fesoasoani mo gagana mo oe ma e lē totoogia.  
Faamolemole telefoni le 1-866-260-2723.

**Serbo-Croatian**

Možete besplatno koristiti usluge prevodioca. Molimo nazovite  
1-866-260-2723.

**Somali**

Adeegyada taageerada luqadda oo bilaash ah ayaa la heli karaa.  
Fadlan wac 1-866-260-2723.

**Spanish**

Hay servicios de asistencia de idiomas, sin cargo, a su  
disposición. Llame al 1-866-260-2723.

**Sudanic- Fulfulde**

Bi woodi walliinde dow wolde caahu ngam maada. Noodu  
1-866-260-2723.

**Swahili**

Huduma za msaada wa lugha zinapatikana kwa ajili yako bure.  
Tafadhali piga simu 1-866-260-2723.

**Syriac- Assyrian**

ܠܗܘܢܘܫܐ ܕܩܘܪܕܝܢܐ ܘܕܥܘܪܝܢܐ ܘܕܥܘܪܝܢܐ ܘܕܥܘܪܝܢܐ  
ܘܕܥܘܪܝܢܐ ܘܕܥܘܪܝܢܐ ܘܕܥܘܪܝܢܐ ܘܕܥܘܪܝܢܐ 1-866-260-2723

**Tagalog**

Ang mga scribisyo ng tulong sa wika ay available para sa iyo ng  
walang bayad. Mangyaring tumawag sa 1-866-260-2723.

**Telugu**

భాషా సహాయం అందించే సేవలు మిమ్మకు ఉచితంగా అందుబాటులో ఉన్నాయి.  
దయ చేసి 1-866-260-2723 కి కాల్ చేయండి.

**Thai**

มีบริการความช่วยเหลือด้านภาษาให้โดยที่คุณไม่ต้องเสียค่าใช้จ่าย  
แต่อย่างใด โปรดโทรศัพท์ถึงหมายเลข  
1-866-260-2733

**Tongan- Fakatonga**

'Oku 'i ai pē 'a e sēvesi ki he lea' ke tokoni kiate koe pea 'oku  
'atā ia ma'au 'o 'ikai ha totongi. Kātaki 'o tā ki he  
1-866-260-2723.

**Trukese (Chuukese)**

En mei tongeni angei anininis emon chon chiakku, ese kamo.  
Kose mochen kopwe kokkori 1-866-260-2723.

**Turkish**

Dil yardım hizmetleri size ücretsiz olarak sunulmaktadır. Lütfen  
1-866-260-2723 numarayla arayınız.

**Ukrainian**

Послуги перекладу надаються вам безкоштовно. Дзвоніть за  
номером 1-866-260-2723.

**Urdu**

زبان کے حوالے سے معاونتی خدمات آپ کے لیے بلا معاوضہ دستیاب ہیں۔  
براہ مہربانی 1-866-260-2723 پر کال کریں۔

**Vietnamese**

Dịch vụ hỗ trợ ngôn ngữ, miễn phí, dành cho quý vị. Xin vui  
lòng gọi 1-866-260-2723.

**Yiddish**

ספראך הילף סערוויסעס זענען אוועקגעבן פאר אײך פריי פון אפצאל. ביטע  
1-866-260-2723 וואס.

**Yoruba**

Isẹ̀ ìrànlọ́wọ́ èdè tí ọ̀ jẹ́ ọ̀fẹ́, wà fún ọ̀. Pe 1-866-260-2723.