STUDENT HEALTH INSURANCE CHECKLIST

A. MANDATORY STUDENTS CONSIST OF THE FOLLOWING STUDENTS:

IF YOU ARE NOT A MANDATORY STUDENT, THEN YOU DO NOT NEED TO COMPLETE A WAIVER FORM.

☐ All graduate students awarded a Full Tuition Waiver as part of their graduate assistantship award.

☐ All undergraduate, graduate and English as a Second Language (ESL) international students holding F-1 and J-1 visas.

☐ All undergraduate and graduate students enrolled in programs that require proof of health insurance (i.e. Physical Therapy).

☐ All graduate students receiving fellowships fully funding their tuition.

☐ International Scholars.

If you are in the Study Abroad Programs, click here: http://www.studyabroad.gsu.edu/.

B. WAIVING OUT OF THE MANDATORY STUDENT HEALTH INSURANCE PLAN (SHIP)

☐ 1. Are you registered in at least 9 credit hours? Your department may require more hours.

☐ 2. Has your tuition waiver been applied to your PAWS account? If not, contact the department issuing the waiver.

☐ 3. Has your health insurance charge posted to your PAWS account? Once your tuition waiver has been applied, the health insurance charge will take about 1-2 days to appear on your PAWS account.

☐ 4. Once steps 1 - 3 have been completed, you are ready to apply for a waiver using the following link, http://sfs.gsu.edu/tuition-fees/student-health-insurance/waiving-ship/.

➢ Find the Fee Payment Deadline here: https://registrar.gsu.edu/registration/semester-calendars-exam-schedules/.

➢ Login to PAWS here: https://paws.gsu.edu/

C. MANDATORY STUDENTS ENROLLING IN SHIP

☐ 1. Are you registered in at least 9 credit hours?

☐ 2. If applicable, has your tuition waiver been applied to your PAWS account? If not, contact the department issuing the waiver?

☐ 3. Has your health insurance charge posted to your PAWS account? Once the waiver is applied, the health insurance charge will take about 1-2 days to appear on your PAWS account.

☐ 4. Once steps 1 - 3 have been completed, activate and print your insurance card.

☐ Activate Enrollment: https://studentcenter.uhcsr.com/school-page

☐ Print insurance card: https://www.uhcsr.com/school-page

D. OTHER RESOURCES

☐ Student Health Insurance Webpage: http://sfs.gsu.edu/tuition-fees/student-health-insurance/

☐ Health Insurance Contacts: http://sfs.gsu.edu/tuition-fees/student-health-insurance/contact-ship-representatives/.